

HOSA Chapter Calendar of Events

HOSA is about having FUN with Health Careers Education

August/September

Include HOSA during your 1st day orientation with your students
Complete Code of Conduct and Medical Liability Release Forms (advisors and students)
Include HOSA in your parent orientation
Collect \$17 membership dues (if school does not pay)
Invite State Advisor to visit you and your students
Find a HOSA friend (fellow instructor with HOSA experience---if you need an advisor mentor and don't have one on your campus---call your State Advisor)
Do Advisor Scavenger Hunt
1st HOSA meeting
Introduce HOSA to students as their first professional organization
Show National HOSA promo video
Show membership video
"Like" Oklahoma HOSA Facebook (advisor, parents, students)
"Like" National HOSA Facebook (advisors, parents, students)
Call State Advisor for Chapter # and Password
Affiliate students (and yourself) as members
Start developing Program of Work
Elect and Install Local Officers
Ask administration about the process for paying for membership dues, conference registrations, travel expenses, etc
Ask administration about fundraising—is it allowed, what is the process to get approval?
Ask administration if there are school required activity forms--travel, etc.
Do you have a student with State Officer qualities?

October

2nd HOSA meeting
Student Scavenger Hunt
Finalize Program of Work
FLC registration
Fall Leadership Conference-Norman, OK
Get PO for FLC registration fee
Make FLC travel arrangements-bus, hotel, food
Encourage students to run for State Officer (Application on OK HOSA website)
Watch for FLC emails from State Advisor

November

3rd HOSA meeting
Introduce competitive events

December

4th HOSA meeting
Competitive Event sign ups in the classroom

January

5th HOSA meeting

Affiliate new students as HOSA members

Have new students complete Code of Conduct and Medical Liability Release forms

Collect new student membership dues-\$17

Confirm competitive events with students

Watch for SLC emails from State Advisor

Get PO for SLC registration

Practice/Study for competitive events

February

6th HOSA meeting

Get PO for SLC registration fee

SLC online registration

Round One online testing

Make SLC travel arrangements-bus, hotel, food, etc

Practice/Study for competitive events

March

7th HOSA meeting

Sign up for whatever competitive event you want to help with at SLC

PRACTICE, PRACTICE, PRACTICE

April

8th HOSA meeting

Hold parent meeting about SLC

Verify that you have Code of Conduct and Medical Liability Release forms for ALL conference attendees including yourself, parents, bus drivers, etc

State Leadership Conference, Norman, OK

May/June

9th HOSA meeting

Register students for Camp IGNITE

Camp IGNITE

Watch for ILC emails from State Advisor

Get PO for ILC registration, hotel, travel, etc

Make ILC hotel and flight arrangements

Hold parent meeting for ILC

ILC registration deadline

International Leadership Conference