

OKLAHOMA HOSA MEMBERSHIP AFFILIATION

Membership year is August 1-July 31 and there is a fee per advisor and student that is payable to
National HOSA
548 Silicon Drive, Suite 101
Southlake, Texas 76092
www.hosa.org

- Click “Login” in blue banner at top of screen
- HOSA Apps Login-enter Login (Chapter Number) and Password
 - If you need this information, contact OKHOSA State Advisor Amy Warner at amy.warner@careertech.ok.gov
- Membership-click on “+”
- Click on “Next Step-Chapter Information” in green box in lower right corner
- Update all Chapter Information-check Recognition and Activities that apply to your chapter
- Click on “Next Step-Member Information” in green box in lower right corner
- Do you have returning members (advisors or students)? Click “Yes” or “No”
 - If yes, select advisor or student and update their information
 - If no, complete information in “Enter New Member” information and click on “Save”
- Repeat for all new members
- Click on “Next Step-Demographics” in green box in lower right corner
- Enter Demographic Information
- Click on “Next Step-Fees” in green box in lower right corner
- Chapter Affiliation Agreement—Review agreement and then Click on “I agree...” box
- Click “Submit Application” in green box in lower right corner
 - If paying by credit card, enter information
 - If not paying by credit card, click “Finish”
- Click on “Account Statement” for invoice
- Print invoice and take to appropriate person to be paid.